

How a pre-school day will look at Pippin from 5th January 2021

Drop off

The setting opens at 9am in the morning, 12.45 in the afternoon and collection is either at 12noon or 3.15pm. We ask you to keep to these times to allow smooth transitions between each session. Please queue on the ramp area, adhering to the 2 metre distancing rule at all times. We ask that only one parent/carer drops of your child/children and the same adult to collect at the end of the day where possible. We will endeavour to open the door a few minutes early to help with the queuing. As the children enter the setting, we will be asking them to use our hand sanitiser. For children returning to Pippin, we ask that parents/carers do not enter the setting, members of staff will support your children to enter the main door.

For new starters, please can you encourage your child/children to enter the setting on their own at the main door, we will have members of staff to support them. If your child needs you to come into Pippin to settle them, we ask that only one parent/carer enters the setting wearing a face mask and using the hand sanitiser at the front door. We cannot accommodate every parent/carer coming into the setting and ask you to show your child/children the story booklet to help them familiarise with how the setting looks and who their allocated keyperson is.

If your child presents as being unwell, they will not be allowed to attend Pippin and we will ask you to take them home.

Playrooms

All resources will be available to all the children. However, once the resources/toys have been used, they will be washed on a daily basis. The children will be encouraged to wash their hands more frequently.

Outside Area

The children will have free flow play outside. The resources will be sprayed with a disinfectant after breakfast club, at lunch time, before afterschool club commences and at the end of the day.

Snack and Lunch times

We will provide your child a snack halfway through the morning and halfway through the afternoon sessions. The member of staff preparing the snack will follow all hygiene procedures and the member of staff supporting the children at snack time will wear gloves and an apron. The children are provided with a healthy snack and a drink of water/milk.

Please place your lunch boxes on the lunch trolley outside, please use containers within their lunch box that are accessible by the children and avoid nut products as we are a nut free zone. Each table of children will have a member of staff to support them and to ensure no cross contamination of food occurs. Please also provide a drink for lunchtime.

First Aid

If your child requires first aid, this will be administered by a qualified first Aider, who will wear PPE (gloves, apron and if necessary face mask). If a child becomes unwell, we will contact you to come and collect them. They will await your arrival in the front office, with one member of staff in PPE (gloves, apron and if necessary face mask). If you are not available to collect your child within 30 minutes of being telephoned, please can you make alternative arrangements for another adult to collect your child and add them to your registration pack.

Please do not send a child into Pippin if they are displaying any COVID-19 symptoms. If we have a positive case of the virus, we will follow the department of education and may have to close the setting.

Intimate Care

If your child needs assistance when toileting, a member of staff will support them wearing PPE (gloves, apron and if necessary face mask).

Cleaning/Hygiene

The staff members will not be required to wear face masks in the playrooms, however, they will follow social distancing where possible. The management team have carried out a deep clean of the building over the Christmas holidays. Once open, a member of staff will be rota'd to clean throughout the day, wiping door handles, handrails, hard furnishings, toilets etc. At the end of each day resources used that day will be cleaned. Staff and children will follow effective handwashing, frequently and the children will be discouraged from putting resources in their mouths etc.

In line with the published guidance, if your child or a member of your household have symptoms please ensure we are informed and your child must be kept at home. You will then need to follow the guidance on self-isolation period.

The above plan may change at short notice as and when more guidance is received from the government and department of education.

After you have read this plan and if you have any questions please can drop us an email.

Thank you for your continued support.